

CS-22-268

BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO.
CM3033-A2

SECTION 1 - GENERAL INFORMATION
 Requesting Department: County Attorney Contact Person: Susan Gilbert
 Telephone: (904) 530-6100 Email: sgilbert@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION
 Name: Bright Minds Youth Development, Inc.
 Address: 1857 Wells Road, Suite 22B
 City: Orange Park State: Florida Zip Code: 32073
 Vendor's Administrator Name: Annishya Slaton Title: Office Coordinator
 Telephone: (904) 644-8594 Email: annishya@brightmindsyouth.org

SECTION 3 - VENDOR AUTHORIZED SIGNATORY
 Authorized Signatory Name: David Bright, President
 Authorized Signatory Email: david@brightmindsyouth.org
(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION
 Contract Name: Nassau County Youth Intervention Program Services
 Type: New Contract Work Authorization Supplemental Agreement
 Short Description of Product(s)/Service(s) Being Requested: Contract Extension for Mentoring/Tutoring/Program Director Services
(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)
 Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source
 Single Source Other Section 5.8 Other Professional Services
 Total Amount of Contract: Services at Fixed Rates (Estimate if necessary)
 Account Number: 01005671-531000 SWT23
 Source of Funds: County State Federal Other:
 County Authorized Signatory: BOCC Chairman County Manager
(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE
 Insurance Category: Category L Category M Category H Other:
Risk Manager Initials: AM 6/29/2023

SECTION 6 - AMENDMENT INFORMATION
 Contract Tracking No: CM3033 Amendment No: 2
 Type of Amendment: Renewal Time Only Extension Additional Scope Other:
 Increased Amount to Existing Contract: _____ (if any) Total with Amended Amount: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

- | | | | |
|----|----------------------------------|------------------|---------------------|
| 1. | <u>Denise C. May</u> | <u>6/28/2023</u> | |
| | Department Head/Contract Manager | Date | <u>TP</u> 6/28/2023 |
| 2. | <u>Chris Lacambra</u> | <u>6/28/2023</u> | |
| | Office of Mgmt & Budget | Date | |
| 3. | <u>Janice Adams</u> | <u>6/29/2023</u> | |
| | Procurement | Date | |
| 4. | <u>Denise C. May</u> | <u>6/30/2023</u> | <u>DS</u> 6/30/2023 |
| | County Attorney | Date | |

COUNTY MANAGER - FINAL SIGNATURE APPROVAL
Taco E. Poppy AICP 6/30/2023
 County Manager Date

AMENDMENT NO. 2 / SECOND AMENDMENT TO THE AGREEMENT
FOR NASSAU COUNTY YOUTH INTERVENTION PROGRAM
SERVICES

THIS AMENDMENT entered into this 30 day of June, 2023 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida**, (hereinafter referred to as "County") and **Bright Minds Youth Development, Inc.**, located at 1857 Wells Rd #222b, Orange Park, FL 32073 (hereinafter referred to as "Bright Minds").

WHEREAS, the County and the Nassau County Juvenile Judge have partnered together to create a prevention program known as the Nassau County Youth Intervention Program; and

WHEREAS, the Nassau County Youth Intervention Program provides effective diversion and intervention programs which include redirection of youth through community service, mentoring, and academic assistance to prevent juvenile delinquency as well as school truancy prevention; and

WHEREAS, the County has entered into a Contract with the Florida Department of Juvenile Justice to provide services to probation and community at-risk youth who reside in Nassau County; and

WHEREAS, on August 9, 2021, the County and Bright Minds entered into an agreement to provide tutoring and mentoring

services for the Nassau County Youth Intervention Program;
and

WHEREAS, on June 27, 2022, the County and Bright Minds extended the Agreement for one additional year with an expiration date of June 30, 2023; and

WHEREAS, the Agreement with Bright Minds allows for renewals up to three (3) consecutive years provided funding is available; and

WHEREAS, the State of Florida has allocated funds with the Department of Juvenile Justice budget FY2023-2024 for the Program; and

WHEREAS, the parties desire to extend the Agreement for an additional three (3) month period beginning July 1, 2023 and ending September 30, 2023.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Article 1 of the Agreement dated August 9, 2021, the term is hereby extended for three (3) months beginning July 1, 2023 and ending September 30, 2023.
2. All other provisions of the said Agreement not in conflict with this Amendment shall remain in full force and effect.

3. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**

Taco E. Pope, AICP

6/30/2023

TACO POPE

Its: County Manager

APPROVED AS TO FORM BY THE
NASSAU COUNTY ATTORNEY:

Denise C. May

6/30/2023

DENISE C. MAY

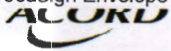
**Bright Minds Youth
Development, Inc.**

David Bright

By: David Bright

Its: President

Date: 6/29/2023



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
05/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Francis L. Dean & Associates of Florida, LLC 12800 UNIVERSITY DR STE 125 FORT MYERS, FL 33907-5335	CONTACT NAME:			
	PHONE (A/C, No, Ext): (800) 745-2409	FAX (A/C, No): (352) 854-6380		
	E-MAIL ADDRESS: infofl@fdean.com			
	INSURER(S) AFFORDING COVERAGE			
INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS: Bright Minds Youth Development, Inc. 7854 Dawson's Creek Drive Jacksonville, FL 32222	INSURER A:	United States Fire Insurance	NAIC #	21113
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			
	INSURER F:			

COVERAGES

CERTIFICATE NUMBER: USP359939

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X		SRPGAPML-101-0122	09/17/2022 12:00 AM	09/17/2023 12:01 AM	EACH OCCURRENCE	\$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						FIRE DAMAGE (Any one fire)	\$300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$0
	<input checked="" type="checkbox"/> INCLUDES ATHLETIC PARTICIPANTS						PERSONAL & ADV INJURY	\$1,000,000
	GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
A	AUTOMOBILE LIABILITY	X		SRPGAPML-101-0122	09/17/2022 12:00 AM	09/17/2023 12:01 AM	COMBINED SINGLE LIMIT (Ea accident)	\$150,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	<input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE	
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>							
A	Accident/Medical Coverage			US1670990	09/17/2022 12:00 AM	09/17/2023 12:01 AM	AD&D MAXIMUM MEDICAL DEDUCTIBLE	\$2,500 \$10,000 \$100

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Covered Activities: Camp Conference

The Certificate Holder is added as an additional insured but only with respect to liability arising out of the named insured during the policy period.

Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage

CERTIFICATE HOLDER

 Nassau County Board of County Commissioners
96135 Nassau Place Suite 1
Yulee, FL 32097

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Francis L. Dean